

Business Verification Survey with the Private Sector for Applying Introducing Freshness-Keeping Method with Remice Technology and FRP Fish Hold in Vietnam

Request for Quotation

1. Introduction

Under “Business Verification Survey with the Private Sector for Applying Introducing Freshness-Keeping Method with Remice Technology and FRP Fish Hold in Vietnam”, which is supported by Japan International Cooperation Agency (JICA), the local survey will be implemented under Meros Consulting (Hereinafter referred to as “Meros”). This Request for Quotation (RFQ) is to request prospective contractors registered in Vietnam to prepare and provide a price quotation to implement the scope of works specified in the RFQ.

2. Objectives

The objectives of the survey are as follows;

- 1) To investigate the demand for fresh seafood among distributors, processors, restaurants/hotels, etc. in Kien Giang Province (An Toi Port, etc.) and Ho Chi Minh City
- 2) To investigate the demand for remice technology, FRP fish holds and cold storage boxes among ports, fishermen (cooperatives, etc.), fishing boat owners, aquaculture companies, etc. in Kien Giang Province
- 3) To investigate the types of fish caught, volume of landings, the method of preservation after catch, etc at ports in Kien Giang Province
- 4) To investigate the legal system, company registration and other procedures for Japanese companies entering the Vietnamese market

3. Scope of Works

The contractor is requested to perform the services with regard to:

1) Information gathering

The contractor is needed to collect and compile the information below.

- The types of fish caught, volume of landings, the method of preservation after catch, etc at ports in Kien Giang Province
- Legal system, company registration and other procedures for Japanese companies entering the Vietnamese market

2) Appointment setting and interview assistance

➤ For research on demand for fresh seafood

- ✧ Lists distributors, processors, restaurants/hotels, etc. in Kien Giang Province and Ho Chi Minh City
- ✧ Selects distributors, processors, restaurants/hotels, etc. from the list and sets up meetings (15-18 from Kien Giang Province, 8-10 from Ho Chi Minh City)
- ✧ Translates the interview questionnaires into Vietnamese
- ✧ Interprets and takes note when Meros conducts interviews
- ✧ Translates the interview notes into English or Japanese

➤ For research on demand for remice technology, FRP fish holds and cold storage boxes

- ✧ Lists ports, fishermen (cooperatives, etc.), fishing boat owners, aquaculture companies, etc. in Kien Giang Province
- ✧ Selects ports, fishermen, fishing boat owners, aquaculture companies, etc. from the list and sets up meetings (3-5 ports, 5-8 fishermen, 8-10 fishing boat owners, 3-5 aquaculture companies)
- ✧ Translates the interview questionnaires into Vietnamese
- ✧ Translates the explanatory documents of remice technology, FRP fish holds and cold storage boxes into Vietnamese
- ✧ Interprets and takes note when Meros conducts interviews
- ✧ Translates the interview notes into English or Japanese

3) Communication support

The contractor is needed to support communication between Meros and Vietnamese local companies (such as when Meros needs to ask additional questions to interviewees)

4. Schedule

December 2022 - July 2023 (Tentative)

*Meros members are planning to visit Vietnam three times during the project. The contractor needs to coordinate the schedule with the interviewee so that all interviews can be conducted during Meros' stay in Vietnam. In addition, the contractor needs to bring Meros members to each interviewee during his/her stay in Vietnam and provide support for the interviews.

5. Deliverables

Deliverables shall include the following items:

- Lists of players (as tentatively schedule by the end of December)
 - ✧ Distributors, processors, restaurants/hotels, etc. in Kien Giang Province and Ho Chi Minh City
 - ✧ Ports, fishermen (cooperatives, etc.), fishing boat owners, aquaculture companies, etc. in Kien Giang Province
- Translated interview questionnaires for interviewees (as tentatively schedule by the end of January)
- Explanatory documents for remice technology, FRP fish holds and cold storage boxes translated into Vietnamese (as tentatively schedule by the end of January)
- Report of the types of fish caught, the method of preservation after catch, etc in Kien Giang Province (as tentatively schedule by the end of January)
- English or Japanese translated interview note of each interview (within 5 working days after each interview)
- Report of the legal system, company registration and other procedures for Japanese companies entering the Vietnamese market (as tentatively schedule by the end of March)

6. Remarks

It is requested to make the quotation to refer to the breakdown of the quotation below.

No.	Item	Unite	Quantity	Unit Rate (USD)	Amount (USD)
1	Personnel Expense	Man-hour			
2	Daily allowance	Day			
3	Accommodation allowance	Night			
4	Air ticket	Time			
5	Rental car	Day			
				Total	0